Community Service & Philanthropy Project Form
Clemson University – Office of Fraternity and Sorority Life

Information on service and philanthropy will be collected on a rolling basis, and compiled at the end of each semester in an effort to show the significant impact that Clemson University fraternities and sororities have on both the local and national community.
By collecting this data, the Office of Fraternity and Sorority Life is able to track the total amount of hands-on service that individual chapters and the fraternal community as a whole are providing, as well as the individual and total amounts of philanthropic donations. The compiled information will then be used to project an accurate portrayal of the wide variety of service and philanthropy projects in which the Clemson University chapters are engaged.

Chapter Information
Fraternity/Sorority Name: ___________________ Contact Person: ___________________

Project Information & Description
Title of Event: ___________________ Location of Event: ___________________
Type of Event: Community Service (Hands-On) Philanthropy (Fundraising & Donations)
Benefiting Organization: ___________________ Date(s) of Event: ___________________
Description of Event:
____________________________________________________________________________________________________
____________________________________________________________________________________________________
____________________________________________________________________________________________________
Is this project being completed as a part of a judicial sanction? Yes  No
Is this project being completed as a part of another organization’s philanthropic event? Yes  No
If yes, which organization(s) is sponsoring the project? ___________________

Philanthropy/Donation Information
Calculating Philanthropy (Fundraising and Donations):
Money—Sponsoring organization gets full credit for all money donated (money raised minus expenses) to the philanthropic cause. Organizations making financial donations to another group’s philanthropy do NOT get credit.
Examples: $1000 donated to the YMCA by AAΩ = $1000 credit for AAΩ
$40 entry fee paid by XBΨ to participate in Anchor Splash = $0 credit for XBΨ
Total Amount of Money Raised on behalf of benefiting organization: ___________________
Total Amount of Money Spent by chapter to put on project (PR, Facilities, etc.): ___________________
CHAPTER’S TOTAL MONETARY DONATION: ___________________

Material Goods—Sponsoring organization gets full credit for all material goods donated to the philanthropic cause. Organizations making material donations to another organization’s philanthropy do NOT get credit.
Examples: 12,000 items of food collected by Sigma Chi= credit for Sigma Chi
75 items of food collected by Sigma Chi for KA philanthropy= no credit for Sigma Chi
5 members of Sigma Chi donate blood during campus blood drive= credit for Sigma Chi
CHAPTER’S TOTAL MATERIAL GOODS DONATION: ___________________
Service Hours Information

Calculating Community Service (Hands On) Hours:

Service—One member performing one hour of hands on community service work = 1 service hour  
Examples: working in nursing home, staffing crisis center phone hotlines, highway litter pickup, hospital volunteer, tutoring, Big Brothers/Sisters, staffing an educational booth, educational literature distribution, etc.

Number of Active Members Participating: _________ X Number of Hours Served: _________ = _________ Service Hours

Number of New Members Participating: _________ X Number of Hours Served:_________ = _________ Service Hours

CHAPTER’S TOTAL HOURS COMPLETED = _______________Service Hours

<p>| Participating Member Information (Attach additional Sheets if necessary) |
|--------------------------------------------------|----------------|----------------|</p>
<table>
<thead>
<tr>
<th>Student ID#</th>
<th>Name (Last, First)</th>
<th>Signature</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>11.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>13.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>14.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>15.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Project Verification

Please attach a letter of verification documenting the number of hours served, amount of money raised, and/or number of material goods donated. This should be from the benefiting organization and must include a phone number or email address where the project supervisor can be reached.

Chapter President Signature: ____________________________ Date: _______________________

Chapter Philanthropy/Service Chair Signature: ____________________________ Date: _______________________

Then return this completed form within FIVE business days after the completion of the project to:

Office of Fraternity & Sorority Life  
602 University Union  
Clemson, SC 29634  
Phone: 656-5830 Fax: 864-656-1200  
Email: greek@clemson.edu